

Dual Registration Procedure

To obtain a dual registration certificate, a company must first be registered with its local programme. This registration is completed in accordance with the General Programme Instructions of the respective programme.

1. Initial Registration

The company must ensure successful registration with the local programme by meeting all relevant requirements outlined in the General Programme Instructions.

2. Submission of Form 1

After completing the initial registration, the company must fill out Form 1 (page 2) with the necessary details. These details include, but are not limited to:

- Producer name
- Product type
- Registration number

The completed Form 1 must be submitted to both programme operators. Additionally, the company must pay the administrative fee to the second programme, as specified in the Price List.

3. Exchange of Information

Upon receiving the form, the programme operator of the initial registration forwards all required information to the second programme operator. This information includes, but is not limited to the information required by the Form 2 (page 3-4). The information can be transferred in any convenient format, which can be a doc file, pdf file, or excel file.

4. Certification Issuance

Once the second programme operator verifies the information provided and the administrative fees are paid, the company is issued the Dual Registration

Note: The forms included in this document are for reference only and cannot be used as official forms.



REGISTRATION FORM

Carbon Footprint of Product



| | |
|--|--|
| Producer name: | |
| Commercial name of the product: | |
| Product type: | |
| Product description: | |
| Registration number: | |
| Registration web-link: | |

Please attach the company logo, a product picture (in .jpg, .PNG format) and the verification statement issued by the verification body.



REGISTRATION FORM

Carbon Footprint of Product



| | | |
|---|---------------------|----------------------|
| Producer name: | | |
| Commercial name of the product: | | |
| Product type: | | |
| Product description: | | |
| Declared/functional unit: | | |
| System boundaries: | from cradle to gate | from cradle to grave |
| Reference PCR: | | |
| Reference year: | | |
| CFP (kg CO₂e/D.U. or F.U.) - total | | |
| CFP (kg CO₂e/D.U. or F.U.) - upstream | | |
| CFP (kg CO₂e/D.U. or F.U.) - core | | |
| CFP (kg CO₂e/D.U. or F.U.) - downstream | | |
| Verified by: | | |
| CFP study report and version: | | |
| Contribution of the various categories of GHG emissions and removals to the CFP | | |
| GHG emissions and removals from fossil sources and fossil carbon sinks (kg CO ₂ e/D.U. or F.U.): | | |
| Biogenic GHG emissions (kg CO ₂ e/D.U. or F.U.): | | |

| | |
|---|--|
| Biogenic GHG removals (kg CO ₂ e/D.U. or F.U.): | |
| GHG emissions and removals occurring as a result of dLUC (kg CO ₂ e/ D.U. or F.U.): | |
| Aircraft GHG emissions (kg CO ₂ e/ D.U. or F.U.): | |
| GHG emissions and removals occurring as a result of iLUC, if calculated (kg CO ₂ e/ D.U. or F.U.): | |
| Effects of carbon storage, if calculated (kg CO ₂ e/ D.U. or F.U.): | |
| Company contact: | |
| Company website: | |
| Production facilities included: | |

Please attach the company logo, a product picture (in .jpg, .PNG format) and the verification statement issued by the verification body.